



Ruthin & Denbigh Gymnastics Club Ltd
Clwb Gymnasteg Rhuthun & Dinbych Cyf



Ruthin & Denbigh Gymnastics Club Ltd –(updated 1.8.18)

Policy for ADVERSE WEATHER CONDITIONS and cancelled sessions

There are instances that the Clwyd House Centre or Ruthin Leisure Centre is forced to close due to adverse weather, power cuts etc. There are also instances that the Gymnastic Club has to close due to illness or sickness of staff as we fulfil our duty to provide suitable coach to gymnast ratio and have a duty of care to provide appropriately qualified coaches. The club will always try to limit such instances but accept that from time to time may occur.

Adverse weather / cancelled sessions– Clwyd House Centre, Denbigh

Should the Directors deem that the Centre car park is unfit to park and manoeuvre cars, the following will take place:

1. A risk assessment will always take place prior to opening the centre in adverse weather conditions.
2. The club requires sufficient time to carry out the risk assessment, taking into account changing weather conditions and hearing from staff if they are safe to travel to work.
3. Our aim is to always Communicate an emergency closure to parents as soon as is reasonably possible. For classes that begin later afternoon we will attempt to contact by 1pm and classes that start in the morning we will attempt to contact by 9am.
4. If changes occur during the day these will be communicated as reference in no 6 below.
5. We contact our members via our members facebook closed site and open page and an email communicated to the classes taking place that day through our Loveadmin management system.
6. It is the duty of the member to ensure that they have adequate means of access to one of these communication channels.
7. Our risk assessment will take into account both the immediate site and the lanes leading to the centre from the main road. If the lanes leading to the centre are considered low risk – it may be considered to open following our large event arrangements as these lanes provide suitable alternative parking.
8. As members fees are calculated in line with a number of timetabled weeks and differ from class to class, it is the clubs policy to reschedule any cancelled session during the holiday weeks. These will be communicated at the earliest opportunity once suitable coaching cover has been arranged. These will be communicated via Loveadmin and in session.

9. As the club provides a provision to replace all missed sessions it is the clubs policy not to offer refunds for cancelled sessions.

Ruthin & Denbigh Gymnastics Club Ltd – updated 9.7.2018

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Adverse weather / cancelled session – Ruthin Leisure Centre

As we hire the facility from the Denbighshire County Council we are bounded by their decisions regarding closure of the Leisure Centre. We will communicate any changes to classes immediately we are informed. If you are in any doubt in the Leisure centre is open please call Ruthin Leisure Centre on 01824 703880 or check their website.

1. Once we have been informed we will Communicate this emergency closure to parents as soon as is reasonably possible.
2. We contact our members via our members facebook closed site and open page and an email communicated to the classes taking place that day through our Loveadmin management system.
3. It is the duty of the member to ensure that they have adequate means of access to one of these communication channels.
4. There are also instances that the Gymnastic Club has to close due to illness or sickness of staff as we fulfil our duty to provide suitable coach to gymnast ratio and have a duty of care to provide appropriately qualified coaches. The club will always try to limit such instances but accept that from time to time may occur. We will attempt where possible to communicate this to parents 2 hours prior to the start of the session.
5. As members fees are calculated in line with a number of timetabled weeks and differ from class to class, it is the clubs policy to reschedule any cancelled session during the holiday weeks. These will be communicated at the earliest opportunity once suitable coaching cover has been arranged. These will be communicated via Loveadmin and in session.
6. As the club provides a provision to replace all missed sessions it is the clubs policy not to offer refunds for cancelled sessions.

Adopted at the AGM ____ (EGM) 2.1.17 _____

Signed *T. c Jones* **____ Tamsin Jones _____**

On behalf of Director(s)